



Mini-grants Program Information & Guidelines

Introduction. The vision of FIRST 5 HUMBOLDT is “All Humboldt County children thrive in healthy, supportive, nurturing families and neighborhoods, enter school ready to learn and become active participants of their communities.” There are four goals to help FIRST 5 HUMBOLDT achieve this vision.

1. To increase the number of children that thrive in supportive, nurturing families and neighborhoods
2. To increase the number of children who enter school ready to learn
3. To increase the number of children and families who become active participants of their communities
4. To increase the integration, linkage and coordination among those that serve children and families

Purpose of Mini-grants: Mini-grant funding is for support of projects that are developed and carried out by grassroots groups in Humboldt County. These projects should benefit pregnant women and/or children age birth to five and their families. Grants from \$500 to \$2,500 are available to eligible groups.

What types of projects can get a grant?

Projects that address the goals of FIRST 5 HUMBOLDT will be considered.

Some examples of projects that would be appropriate for these grants are:

- Weekly art classes and activities for children age birth to five and their parents
- Weekly play groups for children age birth to five and their parents
- Prenatal classes for pregnant women
- Support groups for grandparents raising children age birth to five

Process and Deadlines: Applications are due the first working day of every month. You will be notified of funding decisions within 60 days of the submission deadline.

Eligible groups:

Grassroots groups in Humboldt County are eligible for funding. **Grassroots groups have members who are volunteers working together, formally or informally, for the benefit of their community.** Grassroots groups have no paid staff to carry out activities.

How will the projects be selected?

Applications will be reviewed by a FIRST 5 HUMBOLDT Review Team that is experienced with reviewing small grants. The Review Team will recommend to the Commission which projects will be funded. It consists of FIRST 5 Commissioners, staff and community members. Projects will be selected based on how closely they fit with FIRST 5 HUMBOLDT goals and the answers you provide to the questions in the application.

Developing Your Project:

- Your project should address one of the goals of FIRST 5 HUMBOLDT. These goals are listed on page 1 of these guidelines.
- We encourage the planning and carrying out of your project by a group of people.
- Your project must benefit pregnant women and/or children age birth to five and their families.
- Funding for one-day conferences will not be approved.
- We are most interested in projects that provide a sense of community and neighborhood for children and families.

Application Workshops and Technical Assistance:

For application workshops and technical assistance contact FIRST 5 HUMBOLDT at (707) 445-7389.

Applications should be mailed to FIRST 5 HUMBOLDT at the address below by the first working day of every month.

FIRST 5 HUMBOLDT
Mini-grants Program
1012 Second St.
Eureka CA 95501

4. How will you know if your project is successful? What will be changed, or different because of this project?

5. Who else, or what other groups/organizations, will be involved with your project? You can describe this in your application or include up to 3 letters of support that describe the involvement of others.

6. Total funding requested: _____

7. Describe how you want to spend this money. Estimate amounts needed for each item.

Contact Person Signature: _____ Title: _____

Certification for Mini-grant Applications

(This page must be included with the application.)

By signing below, I certify that my group:

- Prohibits tobacco use at all places where Mini-grant activities will occur.
- Has NOT taken funds or support of any kind from a tobacco company during the previous year.
- Will not take funds or support of any kind from a tobacco company during the Mini-grant funding period.
- If funded, will not use Commission funds in place of existing funding sources for this project.
- If funded, agrees to work with a fiscal agent to help with the accounting of funds the group receives from FIRST 5 HUMBOLDT.
- Has not, within the preceding 5 years, filed a Petition in Bankruptcy Court, made an assignment for the benefit of creditors, or been in receivership.
- If funded, understands that it must sign and honor the terms of a Grant Agreement with the Commission.

Signed: _____

Title _____

Date: _____